



# CITY OF SANGER

1700 7<sup>TH</sup> Street  
Sanger, California 93657-2804  
Telephone: (559) 876-6300, Ext.1500  
Fax: (559) 875-8956  
[www.cityofsanger.net](http://www.cityofsanger.net)

**CITY MANAGER'S OFFICE**

*Corina Tamez, Administrative Secretary*

March 1, 2023

## 2023 Military Banner Program **NEW BANNERS**

Thank you for your interest in the Sanger Military Banner Program. The City of Sanger Military Banner Program was established as a joint project with the Veterans Advisory Committee and the Sanger Veteran Organizations to recognize, honor, and pay tribute to our local military service personnel. It is our privilege to partner with you in honoring your Veteran through this Program.

### **How to Apply**

Applications are available beginning March 1, 2023. The cost for participation is **\$225** per banner. Complete and submit a New Application form, \$225 fee and required documents **by April 11, 2023**, to Sanger City Hall, 1700 7<sup>th</sup> Street, Sanger, CA. Make checks payable to: City of Sanger. **Call (559) 876-6300, extension 1500 to schedule an appointment.**

[Note: The fee for participation is determined by the cost of the banner which includes production, brackets and miscellaneous hardware, installation and removal and shall be borne by the applicant and/or sponsor.]

### **Required Documents:**

- Completed New Application form (print legibly)
- Verification of Military Status – A Military ID, DD 214 Form, or Active Veteran Service Organization Membership Card. **Present Verification to the City of Sanger office for Review**, ID will not be photocopied.
- Verification of Sanger Residency - copy of current utility bill or driver's license.
- A 5x7 color or black and white photograph of honoree in uniform.
- Sponsor logo in a high-resolution color or black and white vector logo, if applicable. You may choose to solicit sponsorships from a local business or organization using the enclosed Sponsorship Form.

The City of Sanger will proudly display Military Banners beginning on Memorial Day through Veteran's Day 2023. If you have any questions, please do not hesitate to contact me at (559) 876-6300, extension 1500 or by email to [ctamez@ci.sanger.ca.us](mailto:ctamez@ci.sanger.ca.us).

Kind regards,

Corina Tamez  
Executive Assistant

### Enclosures

- New Banner Application
- Military Banner Program Guidelines
- Military Banner Sponsorship Form (sample banner)



# City of Sanger

## 2023 MILITARY BANNER PROGRAM

### NEW BANNER APPLICATION

**APPLICATION PERIOD: MARCH 1, 2023 TO APRIL 11, 2023**

Call (559) 876-6300, extension 1500, to schedule an appointment to submit: completed application, **\$225 fee**, and required documents to the City of Sanger, 1700 7<sup>th</sup> Street, Sanger, CA 93657. Make check payable to: The City of Sanger. **Application due date is April 11, 2023.** See Program Guidelines for eligibility and application process. Guidelines are available at [www.cityofsanger.net](http://www.cityofsanger.net) and at Sanger City Hall. Banners will be displayed Memorial Day through Veteran's Day.

### Military Honoree Information

**Name of Military Serviceperson:** \_\_\_\_\_  
(Name as it should appear on banner)      First Name                      Middle Name (Optional)                      Last Name

**Branch of the United States Military Service:**

US Army     US Marine Corps     US Navy     US Air Force     US Coast Guard     **Rank:** \_\_\_\_\_

**Conflict/Era:** \_\_\_\_\_    **Enlistment Date:** \_\_\_\_\_    **Honorable Discharge Date:** \_\_\_\_\_

**Banner Selection** - Please select the type of banner you wish to order:

In Honor Of                       Thanks To                       In Memory Of

**Sponsor Information** - Please print legibly

Name of Sponsor as it should appear on banner (family, business, organization—no more than two) and logo (if applicable).

**Proudly Sponsored by:** \_\_\_\_\_

**Military Honoree Sanger Residency:**    Resident     Former Resident

### Applicant Contact Information

**Name:** \_\_\_\_\_    **Relation to Honoree:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_    **Email:** \_\_\_\_\_

**Mobile:** (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_    Email Address (This email may be used for reviewing/approving Banner proof)

**I have read and understand the Military Banner Program Guidelines:** \_\_\_\_\_    **Date:** \_\_\_\_\_  
(your initials)

**The completed application must include:**

- Verification of Military Status – A Military ID, DD 214 Form, or Active Veteran Service Organization Membership Card. **Present Verification to the City of Sanger office for Review**, ID will not be photocopied.
- Verification of Sanger Residency - copy of current utility bill or driver's license.
- A 5x7 color or black and white photograph of honoree in uniform.
- Sponsor logo in a high-resolution color or black and white vector logo, if applicable.

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Account 811-2670

Date Received: \_\_\_\_\_    Amount Received: \_\_\_\_\_    Cash     Check # \_\_\_\_\_    By: \_\_\_\_\_

Verification of military status:    Yes     No                       Photograph Received:            Yes     No   
 Verification of Residency            Yes     No                       Sponsor Logo Received:        Yes     No     N/A

Verified by: \_\_\_\_\_



# City of Sanger

## MILITARY BANNER PROGRAM

### GUIDELINES

The City of Sanger Military Banner Program was established in 2015 as a joint project with the City, Veterans Advisory Committee and the Sanger Veteran Organizations to recognize, honor, and pay tribute to our local military service personnel. Banners honoring our brave service men and women will be proudly displayed throughout the City of Sanger as a way for our community to express our gratitude for their service to our country.

The Military Banner Program is administered and managed by and through the City Manager's Office of the City of Sanger. The City of Sanger Military Banner Program Guidelines provide details on how to participate in the program, including eligibility requirements and application process. The Guidelines are available at the City's website [www.cityofsanger.net](http://www.cityofsanger.net).

## 2023 Military Banner Application Period, Cost, and Deadlines

Applications are available March 1, 2023. Application, fee, and Banner (if re-hanging) must be delivered to Sanger City Hall, 1700 7th Street, Sanger, CA 93657, **by the due date** as noted below. Participation is limited to one banner per service person. Note: fees are subject to change without notice. The fee for participation is determined by the cost of the banner which includes production, brackets and miscellaneous hardware, installation and removal and shall be borne by the applicant and/or sponsor.

Checks should be made payable to: The City of Sanger.

### **NEW Banner Application - Deadline is April 11, 2023**

The cost for participation is **\$225** per banner. You may choose to solicit sponsorships from a local business or organization using the Sponsorship Form. A New Banner Application shall be completed and submitted to the City of Sanger with a hard copy 5 x 7 high-resolution color or black and white photo of service member in uniform, and any related fee(s) and other documents as described within the application and guidelines. Photo will not be returned. Applications are available at Sanger City Hall and online at [www.cityofsanger.net](http://www.cityofsanger.net).

### **Re-Hang/Renewal Banner Application - Deadline is May 1, 2023**

The cost for participation and re-hanging/renewing a Military Banner is **\$70** per banner. Submit application, fee, and banner at Sanger City Hall.

**Note:** Due to wear of banner caused by age and weather, and for public safety, banners that have been hung for four (4) program years are not eligible to be re-hung. However, a new banner may be purchased by completing a New Banner Application and providing the required documents and fees. Please call (559) 876-6300, ext. 1500, to review your banner.

## Eligibility

Banner candidates must be: (1) On active duty in one of the branches of the U.S. Armed Forces; or (2) A veteran who was honorably discharged or given their life serving in the United States Armed Forces. *The U.S. Armed Forces include: Army, Navy, Air Force, Marine Corps and Coast Guard.* And (3) the service member must either be a resident of the City of Sanger or have an immediate family member residing in the City of Sanger (spouse, parent, grandparent, brother, sister, son, daughter, aunt or uncle).

Proof of eligibility includes but is not limited to: A DD 214 Form, possession of a United States Uniformed Services Privilege and Identification Card (U.S. Military ID, Geneva Conventions Identification Card, Common Access Card or USPIC or Active Military Service Organization Membership Card). This is an identity document issued by the United States Department of Defense to identify a person as a member of the Armed Forces. In addition, possession of a DA Form 2-1 (Enlisted Record Brief) or DA Pam 600-8 (Officer Record Brief). An Enlisted or Officer Record Brief is a one-page

Army form that provides a summary of an enlisted Soldier's qualifications and career history. The City of Sanger will not photocopy nor retain Military ID, but will review the ID at time of application submittal for verification.

*Resources for military verification:*

- Veteran's Office: (559) 600-5436
- The Department of Defense website: <http://www.defense.gov>
- Veterans Service Records: <http://www.archives.gov/veterans/military-service-records/>

Verification of residency: Provide a copy of current utility bill or driver's license of service member or applicant.

## **Selection Process**

Applications will be accepted during the application period and reviewed on a first-come, first-served basis by the City of Sanger, City Manager's office. Priority will be given to active military members that reside in the City of Sanger.

## **Location/Installation**

Banners will be installed along Academy Avenue between Church and Annadale. The number of, and specific banner locations shall be determined solely by the City of Sanger and may be revised without prior notice. Banners will be installed annually in May by Memorial Day and will remain on display until Veterans Day. After the designated display period, banners will be returned to the honoree (or applicant) at a City Council Meeting.

The City of Sanger will be responsible for the installation and removal of banners. Once produced and installed, banners shall remain on the property of the City until removed and presented to the honoree, family or applicant.

## **Banner Styles**

Banners will be designed and purchased by the City of Sanger as determined by the City and the Sanger Veterans Advisory Committee. This includes: City of Sanger and logo, the name and rank of the honoree, the conflict/era and Military branch in which they served, photograph of service member in uniform, and the name/logo of sponsor and/or family (if applicable). Banners will be produced in full-color, double-sided and measure 30" x 96".

## **Sponsorship**

Donations may be solicited to help fund the Military Banner Program and as such, fees may be offset or reduced. Applicants may access a Sponsorship Form at the City's website [www.cityofsanger.net](http://www.cityofsanger.net) or at Sanger City Hall.

## **Waiver**

Banners will be produced using the information provided on the application. As such, the City of Sanger is not responsible for misspelling or any incorrect information written or provided on the application, or by the approved banner proof.

The City of Sanger is not responsible for replacing banners that are stolen, damaged, or destroyed due to age, weather, sun, vandalism, or any acts of nature including high winds. (The City may, however, choose to assist with the reinstallation of banners that have fallen off the pole due to extreme elements.)

By applying for and receiving approval to sponsor a banner, each applicant and/or sponsor agrees to indemnify and hold the City of Sanger, its elected officials, officers, employees, agents and volunteers free and harmless with respect to any and all liabilities, claims, lawsuits and/or damages of any nature whatsoever that allegedly arise from or are connected to the approval of the applicant's banner application, including the display of, and/or damage to or loss of any banner or banners.



# City of Sanger Military Banner Program 2022 SPONSORSHIP FORM



Sponsor Name: \_\_\_\_\_  
(as it should appear on the banner)

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Mobile: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_

### SPONSOR LEVEL

UNDERWRITER - Your Name/Full Color Logo on bottom of each Banner.

Platinum \$2,750.00    Gold \$1,375.00    Silver \$550.00    Bronze \$275.00

SUPPORTER - Your donation will be used to reduce the cost of honoring a Veteran.

Gold \$100.00    Silver \$50.00    Bronze \$25.00    Other: \$ \_\_\_\_\_

**Due April 7, 2022**, deliver Sponsorship Form and money to: **City of Sanger**, 1700 7<sup>th</sup> Street, Sanger, CA 93657. Please make checks payable to: City of Sanger.

The program is administered through the City of Sanger, City Manager's Office. Guidelines and information are available at the City's website [www.cityofsanger.net](http://www.cityofsanger.net).

If sponsoring specific individuals (Veterans), please list their name(s) below and attach their completed application.

- |          |           |
|----------|-----------|
| 1. _____ | 6. _____  |
| 2. _____ | 7. _____  |
| 3. _____ | 8. _____  |
| 4. _____ | 9. _____  |
| 5. _____ | 10. _____ |

**Questions:** Call (559) 876-6300, ext. 1500.

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Account 811-2670

Date Received: \_\_\_\_\_ Amount Received: \_\_\_\_\_ Cash  Check # \_\_\_\_\_

Received by: \_\_\_\_\_

Include Sponsor Logo: Yes  No  Application Attached: Yes  No

Received Final Copy: Yes  No

Notes: