



MEMORANDUM

Development Services Department

DATE: July 15, 2020
FROM: Tom Navarro, Community Development Director
SUBJECT: COVID-19 Temporary Outdoor Service Permit, Outdoor Service Guidelines

The following guidelines clarify how businesses affected by the Governor's recent orders to reestablish closures for restaurants, fitness centers, personal care services, worship centers and malls can acquire a Temporary Use Permit to operate outdoors. Malls include shopping malls, destination shopping centers (including Downtown), strip and outlet malls, and swap meets.

How much outdoor space can a business use?

1. A maximum of four parking stalls per business shall be allowed for outdoor services, or a maximum of twenty-percent of the overall shared parking area for shopping centers.
2. Fitness centers and gyms shall be allowed up to 50% of their building square footage so long as parking can be accommodated for the business or cumulatively for a shopping center.

What are the limitations on where businesses setup outdoor space?

1. No outdoor services shall be allowed in vision setback areas, on public sidewalks where on-street parking is not available, or within 20-feet of a city street that does not include on-street parking.
2. ADA accessibility must be provided for all service areas.

What does a business owner need to do to offer outdoor services?

1. Complete and sign a Temporary Use Permit Application Form (available online at <https://www.ci.sanger.ca.us/DocumentCenter/View/1483/Temporary-Use-Permit-Application---COVID-PDF>)
2. Include the following on a Plot Plan and/or Floor Plan using size 8½ x 11 paper:
 - a. Business Name
 - b. The address or location of the Business.
 - c. The name, address, and telephone number of the applicant.
 - d. Gross floor area of all buildings under consideration and outdoor service areas.
 - e. Number of existing off-street parking stalls and number of existing on-street parking stalls.
 - f. Parcel boundaries, setback lines, street rights-of-way and street names.
 - g. The locations and dimensions of all buildings, walls, fences, walks and driveways, parking stalls, and loading areas.
 - h. A North arrow.
 - i. Interior square footage with space dimensions.
3. Receive your Temporary Permit.



CITY OF SANGER

Community Development Department
1700 7th Street, Sanger, California, 93657
Telephone 559-876-6300 x1540 / Fax 559-876-6323

Fee: WAIVED

TEMPORARY USE PERMIT APPLICATION

Applicant: _____ Co./Corp. _____

Applicant Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

E-mail Address: _____

Property Owner (if other than Applicant): _____

Owner Address: _____

City: _____ State _____ Zip: _____ Phone: _____

E-mail Address: _____

PROJECT INFORMATION

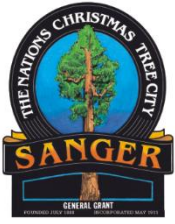
Property located at: _____

Property is zoned: _____ Assessor's Parcel No.: _____ Parcel Size: _____

Please provide a description of the project: _____

SIGNATURE OF APPLICANT: _____ Dated: _____

If you have any questions during the processing of this application, please contact the City of Sanger, Development Services Department at (559) 876-6300.



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1700 7th Street, Sanger, California, 93657

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□ = 1'

Plot Plan

Street Name: _____

BUILDING ADDRESS _____

OWNER _____

I HEREBY STATE THAT THE INFORMATION ABOVE IS CORRECT. I UNDERSTAND AND THAT IF THE INFORMATION SUBMITTED IS NOT CORRECT THE BUILDING PERMIT SHALL BE VOID.

SIGNATURE _____ DATE _____