



MINUTES OF A MEETING OF THE COMMISSION TO ADVANCE THE STATUS  
OF WOMEN AND GIRLS

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TUESDAY, JULY 11, 2023  
6:00 PM  
CITY HALL COUNCIL CHAMBER  
1700 7<sup>th</sup> STREET  
SANGER, CA 93657

**A. CALL TO ORDER AND ROLL CALL**

Chair Karen Pearson called the meeting to order at 6:02 PM.

Roll Call:

Present: Chair Karen Pearson, Commissioner Marisela Rodriguez Martinez, Commissioner  
Kimberly Maldonado, Commissioner BreaAnna Trejo  
Absent: Vice Chair Delilah Elizondo, Commissioner Alyssa Tarango

**B. FLAG SALUTE**

The flag salute was led by Chair Pearson.

**C. APPROVAL OF AGENDA**

The Commission by motion of Commissioner Trejo approved the agenda as presented. The motion was seconded by Commissioner Maldonado and approved by the following vote:

AYES: PEARSON, MARTINEZ, MALDONADO, TREJO  
NOES:  
ABSTAIN:  
ABSENT: ELIZONDO, TARANGO

**D. CONSENT CALENDAR**

The Commission by motion of Commissioner Maldonado approved the following items on the consent calendar:

1. SUBJECT: APPROVED - Minutes of a Regular Meeting of the Commission to Advance the Status of Women and Girls held on May 3, 2023.
2. SUBJECT: APPROVED - Minutes of a Special Meeting of the Commission to Advance the Status of Women and Girls held on May 20, 2023.

The motion was seconded by Commissioner Trejo and approved by the following vote:

AYES: PEARSON, MARTINEZ, MALDONADO, TREJO  
NOES:  
ABSTAIN:  
ABSENT: ELIZONDO, TARANGO

**E. PUBLIC FORUM**

Public Comment: None

**F. ACTION ITEMS**

1. SUBJECT: APPROVED - Commission to Advance the Status of Women and Girls Bylaws.

Consultant Dr. Eve Castellanos presented on the item.

Commissioner Alyssa Tarango joined the meeting at 6:10 PM.

The Commission by motion of Commissioner Trejo approved the bylaws as presented. The motion was seconded by Commissioner Martinez and approved by the following vote:

AYES: PEARSON, MARTINEZ, MALDONADO, TREJO, TARANGO  
NOES:  
ABSTAIN:  
ABSENT: ELIZONDO

2. SUBJECT: Proposed Activities  
The Commission discussed and determined proposed activities.

Consultant Dr. Eve Castellanos presented on the item. She reported that the Commission may decide to participate in upcoming events to promote the Commission to Advance the Status of Women and Girls such as the City of Sanger Back to School community event scheduled Saturday, August 5, 2023, and the National Night Out scheduled Friday, August 11, 2023. Dr. Castellanos also reported that the Commission may use some of the funds from the \$25,000 grant award to purchase marketing materials to promote the Commission, noting that the funds need to be spent by September 30, 2023.

Discussion followed.

Chair Pearson requested and received consensus to participate in the City of Sanger Back to School community event scheduled August 5, 2023.

The Commission by motion of Commissioner Trejo authorized to spend up to \$5,000 to purchase marketing materials such as school supplies, food vouchers, or hygiene products for distribution at the August 5, 2023, City of Sanger Back to School community event, with direction for staff to inform the Commissioners of the items that will be purchased. The motion was seconded by Commissioner Maldonado and approved by the following vote:

AYES: PEARSON, MARTINEZ, MALDONADO, TREJO, TARANGO  
NOES:  
ABSTAIN:  
ABSENT: ELIZONDO

The Commission by motion of Commissioner Trejo authorized to spend up to \$500 to purchase polo shirts for the Commissioners and for staff to provide logo options for the Commission to review prior to purchasing the items. The motion was seconded by Commissioner Maldonado and approved by the following vote:

AYES: PEARSON, MARTINEZ, MALDONADO, TREJO, TARANGO  
NOES:  
ABSTAIN:  
ABSENT: ELIZONDO

3. **SUBJECT:** APPROVED - Data Collection Instrument

The Commission reviewed and modified the data collection instrument to administer to community members in an effort to identify needs of the community and inform the work of the Commission.

Consultant Dr. Eve Castellanos presented on the item and asked the Commissioners if they had any changes to the Survey. She also stated that the survey would be translated into Spanish.

Commissioner Martinez said she would like to shorten the survey time.

Chair Pearson said for question 1, item K to add “worship or volunteer work.”

The Commission by motion of Commissioner Trejo approved the Data Collection Instrument with the addition of adding “worship or volunteer” to question 1, item K. The motion was seconded by Commissioner Martinez and approved by the following vote:

AYES: PEARSON, MARTINEZ, MALDONADO, TREJO, TARANGO  
NOES:  
ABSTAIN:  
ABSENT: ELIZONDO

**G. STAFF COMMUNICATIONS/DISCUSSIONS**

Consultant Dr. Eve Castellanos asked Deputy City Clerk Corina Tamez to report on City Manager Tim Chapa’s resignation. Ms. Tamez stated that Chief Greg Garner is the Acting City Manager.

**H. COMMISSIONER COMMUNICATIONS**

Commissioner Trejo

1. Wants to share a drafted roadmap for future endeavors.
2. Would like the Commission to schedule another meet and greet, and then host a resource fair.
3. Asked for and received consensus to add an item to a future agenda to discuss a social media page and marketing outreach to promote the Commission.

Commissioner Tarango

1. Good idea to promote more activities.

Commissioner Martinez

1. Would like the Commission to hold a Resource Fair when school begins in mid-August.

Commissioner Maldonado

1. Asked for and received consensus to add an item to a future agenda to discuss the Commission’s participation in the Farmers Market in September.
2. Asked for and received consensus to add items to a future agenda to discuss future events.
3. Requested consensus to add an item to a future agenda to discuss paid ads and create a social media page. Consensus was not given.

Chair Pearson

1. Asked for and received consensus to host a booth at the National Night Out August 11, 2023, and commissioners are invited to participate.
2. Asked for and received consensus to add an item to a future agenda for a draft workplan.
3. Would like the Commission to host a workshop: Empowering Women in Nontraditional Career Pathways.
4. Asked for and received consensus to add an item to a future agenda: General Health Resource Fair.

**I. NEXT MEETING DATE**

1. August 8, 2023

**J. ADJOURNMENT**

There being no further business, the Commission adjourned their meeting at 7:41 PM.

ATTEST:

  
Corina Tamez, Deputy City Clerk