



CITIZEN'S OVERSIGHT COMMITTEE (PUBLIC SAFETY)
AGENDA
SANGER COUNCIL CHAMBERS
August 4, 2009
4:00 P.M.
AMENDED

A. CALL TO ORDER

B. PLEDGE OF ALIEGIANCE

C. ROLL CALL

D. CEREMONIAL ITEMS

1. None

E. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

F. CONSENT CALENDAR

(Matters listed under consent calendar are considered routine and will be approved by one motion and one vote. There will be no separate discussion of these items unless requested by a member of the audience or a Commissioner in which case the item will be removed from the consent Calendar and considered separately.)

1. SUBJECT: Minutes for July 7, 2009
RECOMMENDATION: Approve minutes.

G. DEPARTMENT REPORT

1. SUBJECT: Recruitment in the Police Department.
RECOMMENDATION: Police Chief will update the committee on the progress of recruiting new officers and Police Department staffing levels.
2. SUBJECT: Recruitment in the Fire Department.
RECOMMENDATION: Fire Chief will update the committee on the progress of recruiting new Firefighter/Paramedics.
3. SUBJECT: Purchase of Fire Engine
RECOMMENDATION: Fire Chief will update the Committee on the purchase of the fire engine.
4. SUBJECT: Receipts and Expenditures
RECOMMENDATION: Administrative Services Director Carlos Sanchez will review the receipts and/or expenses.

5. **SUBJECT:** Update the Ten Year Expenditure Plan
RECOMMENDATION: Administrative Services Director Carlos Sanchez will present an updated Ten Year Expenditure Plan to the Committee for recommendation to Council for approval.
6. **SUBJECT:** Citizen's Oversight Committee Vacancy
RECOMMENDATION: Interim City Manager John White will update the Committee on the vacant position within the Citizen's Oversight Committee.

H. PUBLIC PARTICIPATION

(This portion of the meeting is reserved for persons desiring to address the Committee on any matter not on the agenda and within the area of responsibility of the Committee. It is the policy of the Committee not to answer any questions impromptu and complaints should be referred to the City Clerk's Office. Speakers should limit their comments to five minutes.)

I. STAFF COMMUNICATIONS

J. MATTERS INITIATED BY COMMITTEE MEMBERS

K. NEXT SCHEDULED MEETING

1. The next meeting is scheduled for Tuesday, September 1, 2009 @ 4 p.m.
2. City Council meetings are held on the first and third Thursday of each month. The next regularly scheduled City Council meetings will be August 6th, August 20th, and September 3rd.

L. ADJOURNMENT



CITY OF SANGER

**CITIZEN'S OVERSIGHT COMMITTEE /
MEASURE S**

MEETING OF JULY 7, 2009

**CITY OF SANGER
MINUTES OF THE CITIZEN'S OVERSIGHT COMMITTEE
For July 7, 2009**

The regular meeting of the Sanger Citizen's Oversight Committee of July 7, 2009, was held in the Sanger City Hall Council Chamber at 4:00 pm.

CALL TO ORDER:	Chairperson Stukey called the meeting to order at 4:08 pm.
PLEDGE OF ALLEGIANCE:	Chairperson Stukey led the Pledge of Allegiance.
ROLL CALL:	COMMITTEE MEMBERS PRESENT: Ron Stukey, Mary L. Burnett, Johnny Krum and Tony Herron. COMMITTEE MEMBERS ABSENT: None. COUNCIL PRESENT: Mayor Pro Tem Victor Ruiz STAFF PRESENT: John White, Public Works Director/Interim City Manager; Tom Klose, Police Chief; John Maier, Police Lieutenant; Clyde Clinton, Fire Chief; Carlos Sanchez, Administrative Services Director; Becky Hernandez, Staff Secretary.
CEREMONIAL MATTERS:	None.
AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS:	Chairperson Ron Stukey tabled the Public Participation item on the agenda to the end of the meeting. No other additions and/or deletions made to the agenda.
PUBLIC PARTICIPATION:	Tabled to end of the meeting
CONSENT CALENDAR:	Matters listed under the Consent Calendar: <ol style="list-style-type: none">1. Minutes of June 2, 2009. <p>Secretary Burnett voiced a concern regarding a matter tabled at a previous Citizen's Oversight Committee meeting. The matter was in regards to the reimbursement of \$114,000 back to the general fund for expenses incurred for the Measure S campaign. The minutes mention that the item was discussed but do not indicate that the City Council bypassed the Committee and approved the transfer without the recommendation of the Committee.</p>

DEPARTMENT
REPORTS:

Secretary Burnett is also concerned that the tabled item was not placed on the agenda again.

Interim City Manager John White advised the Committee Members that any Member can add an item, that staff has failed to or forgotten to add, to the agenda during the Agenda Approval portion of the meeting.

Motion: Vice Chairperson Krum made a motion to approve the Minutes. Committee Member Herron voiced a second and the motion was unanimously approved.

1. Receipts and Expenditures

Recommendation: Administrative Services Director Carlos Sanchez will review the receipts and/or expenses.

Discussion: Administrative Services Director Carlos Sanchez reviewed the GL Trial Balance Report including revenue, expenses and current balance.

Secretary Burnett asked when the \$114,000 reimbursement to the general fund will be reflected in the report. Mr. Sanchez indicated that it will be a July 1 entry.

2. Recruitment in the Police Department

Recommendation: Police Chief will update the committee on the progress of recruiting new officers and Police Department staffing levels.

Discussion: Police Chief Tom Klose provided an update on the recruitment of police officers: the hiring freeze has been lifted and the Department will be testing 65 applicants on July 18.

Chief Klose also reported that there are currently 25 patrol officers with 4 sergeants on staff. Chief Klose gave up a sergeant position in exchange for 4 corporals saving \$50,000 to the budget. The Corporals will be hired from within the Department and the 3 new hires will bring the total to 28 patrol officers.

Chairperson Stukey inquired about the 2 positions on the books that were not filled. Chief Klose deferred the question to Mr. Sanchez and indicated that the 2 positions were given up during the budget process.

Chief Klose reported that the graffiti patrol is working very well and the task force is having a positive impact. Public Works Supervisor Frank Sani has noticed a significant drop in graffiti.

3. Recruitment in the Fire Department.

Recommendation: Fire Chief will update the committee on the progress of recruiting new Firefighter/Paramedics.

Discussion: Deputy Fire Chief Les Ramsey provided an update on the status of recruiting new Firefighter/Paramedics. Unfortunately there were

very few applicants and have only 1 applicant remaining. Chairperson Stukey inquired whether the 1-year state certification requirement could be dropped in an effort to retain more applicants. Deputy Fire Chief Ramsey indicated that it can be considered and the discussion of the importance of the 1-year experience continued between staff and the Committee.

4. Purchase of Fire Engine.

Recommendation: Fire Chief/Deputy Fire Chief will update the Committee on the purchase of a fire engine.

Discussion: Deputy Fire Chief Les Ramsey gave a presentation on the process for the purchase of a fire engine. He also provided an overview of the fire engine specifications and Fire Lieutenant David Santos gave an update on the technology. The purchase price for the engine is \$426,995 with an additional \$31,000 for add-on equipment which will be well within the appropriation of \$470,000. The remaining amount will be used for travel expenses and any other add-ons that may come up. The engine is expected to be ready in April 2010.

Motion: Vice Chairperson Krum made a motion to recommend to Council to approve the purchase of the fire engine. Committee Member Herron voice a second and the motion was unanimously approved.

5. Graffiti Trailer/Truck

Recommendation: Interim City Manager John White will update the Committee on the status of a graffiti trailer/truck.

Discussion: Interim City Manager John White indicated that the purchase of a graffiti truck was eliminated from the budget by Council due to the State potentially taking gas tax funds and due to the Graffiti Ad Hoc Advisory Board not yet formed. Council may consider the graffiti truck purchase at a future date depending on recommendations made by the Graffiti Ad Hoc Advisory Board.

Interim City Manager John White also indicated that the trailer, currently located at the yard, will not be used for graffiti abatement because it is more cumbersome to set up and the process currently being used is more efficient.

6. Citizen's Oversight Committee Vacancy

Recommendation: Interim City Manager John White will update the Committee on the vacant position within the Citizen's Oversight Committee.

Discussion: Interim City Manager John White indicated that advertisement for the vacancy has continued but no applications have been submitted. He suggested that Committee Members and staff encourage neighbors, friends, etc. who may be interested to apply.

**STAFF / DIRECTOR
COMMUNICATIONS:**

None.

**MATTERS INITIATED
BY COMMITTEE
MEMBERS:**

Vice Chairperson Krum asked about the status of the Committee's split-vote on the purchase of \$32,000 of equipment for new Fire Department recruits. Interim City Manager John White advised the Committee that the item was presented to Council and was approved by Council. Chairperson Stukey asked if the expenditure plan has been amended. Mr. White indicated that the expenditure plan has not been amended. Staff will bring to the Committee a revised expenditure plan before approval by Council.

**PUBLIC
PARTICIPATION**

None.

Interim City Manager John White asked if the Committee would like for the Public Participation portion of the meeting be moved to the end of the agenda for future meetings. Chairperson Stukey agreed.

NEXT MEETING:

The next regular meeting of the Oversight Committee is scheduled for Tuesday, August 4, 2009 at 4:00 pm in the City Hall Council Chambers.

ADJOURNMENT:

Committee Chairperson Stukey adjourned the meeting at 5:23 pm.

*Mary Burnett, Secretary
of the Oversight Committee/Measure S
of the City of Sanger*

AGENDA ITEM # G – 4

Expenditure Status Report

Revenue Status Report

**State of California
Direct Deposit Advice**

Expenditure Status Report
City of Sanger
7/1/2009 through 6/30/2010

208 MEASURE S DISTRICT SALES TAX
040 POLICE DEPARTMENT
101 DISTRICT SALES TAX

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
5000 WAGES AND BENEFITS						
5110 DIRECT LABOR-REGULAR	139,356.00	0.00	0.00	0.00	139,356.00	0.00
5120 DIRECT LABOR-TEMPORARY	0.00	37.50	37.50	0.00	-37.50	0.00
5210 PERS EXPENSE	33,833.00	0.00	0.00	0.00	33,833.00	0.00
5220 SOCIAL SECURITY	10,661.00	2.88	2.88	0.00	10,658.12	0.03
5310 HEALTH INSURANCE	46,595.00	0.00	0.00	0.00	46,595.00	0.00
5320 WORKERS COMPENSATION	8,651.00	0.94	0.94	0.00	8,650.06	0.01
5340 EMPLOYEE ASSISTANCE PROGRAM	102.00	0.00	0.00	0.00	102.00	0.00
5350 FITNESS PROGRAM	488.00	0.00	0.00	0.00	488.00	0.00
5420 UNIFORM ALLOWANCE	3,000.00	0.00	0.00	0.00	3,000.00	0.00
Total WAGES AND BENEFITS	242,666.00	41.32	41.32	0.00	242,624.68	0.02
6000 SERVICES AND SUPPLIES						
6123 SUPPLIES-SAFETY	0.00	0.00	0.00	7,858.25	-7,858.25	0.00
6124 SUPPLIES-OTHER	0.00	0.00	0.00	0.00	0.00	0.00
6146 MINOR EQUIP-OTHER	0.00	0.00	0.00	0.00	0.00	0.00
6147 PATROL CAR UNIT EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
6240 SVCS-LEGAL COUNSEL	0.00	0.00	0.00	0.00	0.00	0.00
6290 SVCS-PROFESSIONAL SERVICES	57,000.00	57,000.00	57,000.00	0.00	0.00	100.00
6730 TRAINING/WORKSHOPS/MEETINGS	10,000.00	0.00	0.00	0.00	10,000.00	0.00
Total SERVICES AND SUPPLIES	67,000.00	57,000.00	57,000.00	7,858.25	2,141.75	96.80
7000 CAPITAL OUTLAY						
7230 MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
8000 OTHER CHARGES						
8322 COMPUTER HARDWARE	0.00	0.00	0.00	14,096.99	-14,096.99	0.00
8350 VEHICLE MAINTENANCE CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
Total OTHER CHARGES	0.00	0.00	0.00	14,096.99	-14,096.99	0.00

Expenditure Status Report
 City of Sanger
 7/1/2009 through 6/30/2010

208 MEASURE S DISTRICT SALES TAX
 040 POLICE DEPARTMENT
 101 DISTRICT SALES TAX

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
Total	309,666.00	57,041.32	57,041.32	21,955.24	230,669.44	25.51

POLICE DEPARTMENT

Expenditure Status Report
City of Sanger
7/1/2009 through 6/30/2010

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
208	MEASURE S DISTRICT SALES TAX					
050	FIRE AND EMERGENCY SERVICES					
101	DISTRICT SALES TAX					
5000	WAGES AND BENEFITS					
5110	DIRECT LABOR-REGULAR	195,120.00	0.00	0.00	195,120.00	0.00
5120	DIRECT LABOR-TEMPORARY	0.00	37.50	0.00	-37.50	0.00
5210	PERS EXPENSE	47,175.00	0.00	0.00	47,175.00	0.00
5220	SOCIAL SECURITY	14,927.00	2.88	0.00	14,924.12	0.02
5310	HEALTH INSURANCE	61,423.00	0.00	0.00	61,423.00	0.00
5320	WORKERS COMPENSATION	11,645.00	0.94	0.00	11,644.06	0.01
5340	EMPLOYEE ASSISTANCE PROGRAM	136.00	0.00	0.00	136.00	0.00
5350	FITNESS PROGRAM	624.00	0.00	0.00	624.00	0.00
5420	UNIFORM ALLOWANCE	1,800.00	0.00	0.00	1,800.00	0.00
	Total WAGES AND BENEFITS	332,850.00	41.32	0.00	332,808.68	0.01
6000	SERVICES AND SUPPLIES					
6115	PUBLICATIONS/SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00
6124	SUPPLIES-OTHER	32,295.00	0.00	0.00	32,295.00	0.00
6240	SVCS-LEGAL COUNSEL	0.00	0.00	0.00	0.00	0.00
6290	SVCS-PROFESSIONAL SERVICES	57,000.00	57,000.00	0.00	0.00	100.00
6730	TRAINING/WORKSHOPS/MEETINGS	20,000.00	0.00	0.00	20,000.00	0.00
	Total SERVICES AND SUPPLIES	109,295.00	57,000.00	0.00	52,295.00	52.15
7000	CAPITAL OUTLAY					
7230	MACHINERY & EQUIPMENT	590,000.00	0.00	0.00	590,000.00	0.00
	Total CAPITAL OUTLAY	590,000.00	0.00	0.00	590,000.00	0.00
9000	TRANSFERS					
9000	TRANSFERS	0.00	0.00	0.00	0.00	0.00
	Total TRANSFERS	0.00	0.00	0.00	0.00	0.00
	Total FIRE AND EMERGENCY SERVICES	1,032,145.00	57,041.32	0.00	975,103.68	5.53

Expenditure Status Report
City of Sanger
7/1/2009 through 6/30/2010

208 MEASURE S DISTRICT SALES TAX

090 NON-DEPARTMENTAL

101 DISTRICT SALES TAX

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
5000 WAGES AND BENEFITS						
5120 DIRECT LABOR-TEMPORARY	0.00	0.00	0.00	0.00	0.00	0.00
5220 SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	0.00
5320 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00
Total WAGES AND BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
6000 SERVICES AND SUPPLIES						
6124 SUPPLIES-OTHER	0.00	0.00	0.00	0.00	0.00	0.00
6240 SVCS-LEGAL COUNSEL	0.00	0.00	0.00	0.00	0.00	0.00
6290 SVCS-PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
Total NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00	0.00
Total MEASURE S DISTRICT SALES TAX	1,341,811.00	114,082.64	114,082.64	21,955.24	1,205,773.12	10.14
Grand Total	1,341,811.00	114,082.64	114,082.64	21,955.24	1,205,773.12	10.14

Revenue Status Report
 City of Sanger
 7/1/2009 through 6/30/2010

revstat.rpt
 07/30/2009 8:29AM
 Periods: 0 through 14

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prct Rcvd
208 MEASURE S DISTRICT SALES TAX					
040 PUBLIC SAFETY					
101 DISTRICT SALES TAX					
4000 REVENUES	800,000.00	34,800.00	34,800.00	765,200.00	4.35
4105 SALES TAX					
4801 INTEREST INCOME	0.00	959.68	959.68	-959.68	0.00
Total MEASURE S DISTRICT SALES TAX	800,000.00	35,759.68	35,759.68	764,240.32	4.47
Grand Total	800,000.00	35,759.68	35,759.68	764,240.32	4.47

STATE OF CALIFORNIA

DIRECT DEPOSIT NUMBER 99556173

DIRECT DEPOSIT ADVICE

dated on the face of this advice was transmitted to an account 0218 from the RETAIL SALES TAX

OF SANGER

70 SEVENTH AVENUE SANGER, CA 93657

07 | 15 | 09

DOLLARS CENTS \$***89900.00

NOT NEGOTIABLE

178

PAYEE IDENTIFICATION NUMBER(S)

SANGER PUB T/U TAXES STRATIVE SERVICES DIR. ST

CA

04

#/Rcpt#: 002-00248742 [MM] Accounting Date: Thu, Jul 23, 2009 Date/Time: Thu, Jul 23, 2009 4:04 PM 9000/MEAS S JULY 2009 REF#:MEAS S JULY 2009 FEE AMOUNT:\$34,800.00 9010/MEAS S JUNE 2009 REF#:MEAS S JUNE 2009 FEE AMOUNT:\$55,100.00

Financial institutions, notify your retirement system or agency not to close your old account until you have received your statement.



JOHN CHIANG CALIFORNIA STATE CONTROLLER

STATE OF CALIFORNIA - BOARD OF EQUALIZATION DEPARTMENT OF ADD-ON TAX DISTRIBUTION

DATE: 07/07/2009 FOR THE PERIODS SHOWN BELOW F SANGER PUB T/U TAXES STRATIVE SERVICES DIR.

Table with columns for CE, dates (06/12-07/13), and amounts (89,900.00, 0.00, 89,900.00)

RECEIPT TOTAL = \$89,900.00 Payment Data: Pmt# :1 Payer: STATE OF CALIFORNIA Method: DD AMOUNT = \$89,900.00

RECEIPT SUMMARY

TOTAL TENDERED = \$89,900.00 RECEIPT TOTAL = \$89,900.00 CHANGE DUE = \$0.00

THANK YOU!!

Handwritten notes: 208-1212 Meas S June 09 55,100-

Handwritten calculation: 19 Days Jun 61.3% 12 Days July 38.7% 31 Days 100%

Handwritten notes: 208-040-101-4105 Meas S July 09

Handwritten note: 34,800-

cc Maggie

**City of Sanger
3/4% Sales Tax Initiative
Ten Year Expenditure Plan
July 1, 2009**

**AGENDA ITEM G-5
(REVISED)**

Community Needs Anti- Gang Police Officers Anti-Drug Police Officers Additional Firefighters, Dispatchers and Patrol Officers Additional Paramedics Public Safety equipment Fire engine
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All positions listed represent new proposed staffing requests. Funding also includes related emergency communications equipment, protective equipment and other safety gear. Positions will not be used to supplant existing General Fund-authorized personnel.

Funding Plan Years 1 - 5		Allocation
Total Police Funding	\$ 2,696,699	53.1%
Total Fire Funding	\$ 2,384,185	46.9%
Total Funding Years 1- 5	\$ 5,080,884	

FY 08-09	
Sales Tax	\$ 1,065,644
Interest	6,824
Total	\$ 1,072,468
3 Police Vehicles	\$ 117,096
Communications equipment	10,345
State BOE implementation	16,386
Other	9,678
	<u>153,505</u>
Remaining Balance Year 1	\$ 918,963

FY 10-11	
Sales Tax	\$ 976,500
Balance Year 2	429,500
Total	\$ 1,406,000
1 Gang Officer	\$ 100,000
1 Drug Officer	100,000
Police Training	10,000
Fire training	10,000
2 Police Vehicles	110,000
Continuing New Personnel Costs	661,843
	<u>\$ 991,843</u>
Remaining Balance Year 3	\$ 414,157

FY 09-10	
Sales Tax	\$ 930,000
Balance Year 1	918,963
Total revenue	\$ 1,848,963
08-09 PD equipment encumbrances	\$ 77,652
4 Paramedic/Firefighters	332,850
3 Police Officers(includes a corporal)	242,666
1 Fire Engine	470,000
Protective clothing/OBA	50,000
Firefighting training	20,000
Police training	10,000
Ambulance 50% with Impact fees	70,000
Protective equipment	32,295
Reimbursements ballot expenses	114,000
	<u>\$ 1,419,463</u>
Remaining Balance Year 2	\$ 429,500

FY 11-12	
Sales Tax	\$ 1,025,325
Balance Year 3	414,157
Total	\$ 1,439,482
Continuing New Personnel Costs	991,120
Remaining Balance Year 4	\$ 448,362

FY 12-13	
Sales Tax	\$ 1,076,591
Remaining Balance Year 4	448,362
Total	\$ 1,524,953
Continuing New Personnel Costs	1,139,788
Remaining Balance Year 5	\$ 385,165

Funding Plan Years FY 13-14 to FY 17-18	
Sales Tax	\$ 6,244,229
Remaining Balance Year 5	\$ 385,165
Continuing Personnel Costs	\$ 6,553,780
Remaining Balance Year 10	\$ 75,614