

**CITIZEN'S OVERSIGHT COMMITTEE (PUBLIC SAFETY)**  
**AGENDA**  
**SANGER COUNCIL CHAMBERS**  
**April 7, 2009**  
**4:00 P.M.**

**A. CALL TO ORDER**

**B. PLEDGE OF ALIEGIANCE**

**C. ROLL CALL**

**D. CEREMONIAL ITEMS**

1. None

**E. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

**F. PUBLIC PARTICIPATION**

*(This portion of the meeting is reserved for persons desiring to address the Committee on any matter not on the agenda and within the area of responsibility of the Committee. It is the policy of the Committee not to answer any questions impromptu and complaints should be referred to the City Clerk's Office. Speakers should limit their comments to five minutes.)*

**G. CONSENT CALENDAR**

*(Matters listed under consent calendar are considered routine and will be approved by one motion and one vote. There will be no separate discussion of these items unless requested by a member of the audience or a Commissioner in which case the item will be removed from the consent Calendar and considered separately.)*

1. SUBJECT: Minutes for March 3, 2009  
RECOMMENDATION: Approve minutes.

**H. DEPARTMENT REPORT**

1. SUBJECT: Recruitment in the Police Department.  
RECOMMENDATION: Police Chief will update the committee on the progress of recruiting new officers.
2. SUBJECT: Recruitment in the Fire Department.  
RECOMMENDATION: Fire Chief will update the committee on the progress of recruiting new Firefighter/Paramedics.

3. **SUBJECT:** Receipts and Expenditures  
**RECOMMENDATION:** Administrative Services Director Carlos Sanchez will review the receipts and/or expenses.
4. **SUBJECT:** Consideration of using Measure S funds for the purchase of cameras in efforts to reduce gang violence.  
**RECOMMENDATION:** Police Chief discuss the possibility of funding the purchase of cameras with Measure S funds.

***I. STAFF COMMUNICATIONS***

***J. MATTERS INITIATED BY COMMISSIONERS***

***J. NEXT SCHEDULED MEETING***

1. Next meeting is scheduled for Tuesday, May 5, 2009 @ 4 p.m.
2. City Council meetings are held on the first and third Thursday of each month. The next regularly scheduled City Council meetings will be April 16<sup>th</sup> and May 7<sup>th</sup>.

***K. ADJOURNMENT***



**CITY OF SANGER**

**CITIZEN'S OVERSIGHT COMMITTEE /  
MEASURE S**

**MEETING OF MARCH 3, 2009**

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**CITY OF SANGER  
MINUTES OF THE CITIZEN'S OVERSIGHT COMMITTEE  
For MARCH 3, 2009**

The regular meeting of the Sanger Citizen's Oversight Committee of March 3, 2009, was held in the Sanger City Hall Council Chamber at 400 pm.

<b>CALL TO ORDER:</b>	Chairperson Stukey called the meeting to order at 4:03 pm.
<b>PLEDGE OF ALLEGIANCE:</b>	Chairperson Stukey led the Pledge of Allegiance.
<b>ROLL CALL:</b>	Roll call by Staff Secretary:
	<b>COMMITTEE MEMBERS PRESENT:</b> Ron Stukey, Johnny Krum, Mary L. Burnett.
	<b>COMMITTEE MEMBERS ABSENT:</b> Tony Herron, Kim Pennington.
	<b>STAFF PRESENT:</b> John White, Public Works Director/Acting City Manager; Tom Klose, Police Chief; Clyde Clinton, Fire Chief; Carlos Sanchez, Administrative Services Director; Virgi Bustos-Altamirano, Staff Secretary.
<b>CEREMONIAL MATTERS:</b>	None.
<b>AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS:</b>	After review, the Committee unanimously approved the Agenda as presented.
<b>PUBLIC PARTICIPATION:</b>	None.
<b>CONSENT CALENDAR:</b>	Matters listed under the Consent Calendar:  1. Minutes of February 3, 2009.  Committee Member Krum made a motion to approve the Consent Calendar. Committee Member Burnett voiced a second and the motion was unanimously approved.

DEPARTMENT  
REPORTS:

1. Recruitment in the Police Department

Recommendation: Police Chief will update the Committee on the progress of recruiting new officers.

ARRIVAL:

Committee Member Pennington arrived at 4:08 pm.

Department Reports  
Continued:

Discussion: Police Chief Klose disbursed a proposed City Council staff report "Peace Officer Recruitment and Safety Equipment Costs for Peace Officer Personnel Funded by Measure S" and preceded to advise the Committee of its contents which included the following:

- Status of purchased vehicles (3 – 2008 models)
- Approximate cost per vehicle (without equipment)
- Approximate cost of vehicle equipment

Continued discussion among Committee and staff included police recruitment, written exams for recruitment, total cost of one officer; basic cost per vehicle, cost of vehicle equipment, marked vehicle and unmarked vehicle, officer's personal safety equipment cost (included with benefits?), and questions regarding final total cost of proposed new personnel and vehicles (which were not available at the time, per Chief Klose).

Motion: Committee Member Burnett made a motion that the Committee approve the proposed City Council staff report indicating cost of Police Department recruitment. Vice Chairperson Krum voiced a second and the motion was unanimously approved as presented.

2. Recruitment in the Fire Department

Recommendation: Fire Chief will update the Committee on the progress of recruiting new Firefighter/Paramedics.

Discussion: Discussion among Committee Members and staff which included the following:

- Overtime pay for "out of county assignments"
- Monies allocated in the budget; clarify
- Director Sanchez stated will add to appropriation at mid-year.

Fire Chief Clinton advised Committee he would be providing additional information at the next scheduled meeting.

3. Receipts and Expenditures

Recommendation: Administrative Services Director Carlos Sanchez will review the receipts and/or expenses.

Discussion: Discussion among Committee Members and staff included review of Receipts/Expenditures, G/L Trial Balance, sales tax clarification, payment of disability, support system and reviewed accounting figures.

4. Consideration of using Measure S funds for the purchase of cameras in efforts to reduce gang violence.

Recommendation: Police Chief and Interim City Manager will discuss the possibility of funding the purchase of cameras with Measure S funds.

Discussion: Discussion among Committee Members and staff included location of existing cameras, location of proposed new cameras, how successful are existing cameras, and a question asked if the City Attorney has given a legal response to this request. Committee Member Burnett adamantly stated that Measure S funds must not be used for projects not within the guidelines set for use of Measure S funds, such as the CDBG funds had been used in the past.

5. Independent Auditor's Report

This item was presented for information only. It did not require Committee approval.

**STAFF / DIRECTOR  
COMMUNICATIONS:**

None.

**MATTERS INITIATED  
BY COMMITTEE  
MEMBERS:**

None.

**NEXT MEETING:**

The next regular meeting of the Oversight Committee is scheduled for Tuesday, April 7, 2009 at 4:00 pm in the City Hall Council Chambers.

**ADJOURNMENT:**

Committee Chairperson Stukey adjourned the meeting at 5:35 pm.

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*Mary Burnett, Secretary  
of the Oversight Committee/Measure S  
of the City of Sanger*

## AGENDA ITEM # H – 3

G/L Trial Balance Report

Revenue Status Report

Expenditure Status Report

P.O. Accounting Report

208 MEASURE S DISTRICT SALES TAX

Account Number	Beginning Balance	Debits	Credits	YTD Debits	YTD Credits	Balance
<b>Assets</b>						
1101 CASH	492,692.30	162,406.07	52,236.73	714,434.11	111,572.47	602,861.64
1210 ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Assets</b>	492,692.30	162,406.07	52,236.73	714,434.11	111,572.47	602,861.64
<b>Liabilities</b>						
2101 ACCOUNTS PAYABLE	52,236.73 CR	52,236.73	0.00	101,808.87	101,808.87	0.00
2510 DUE TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Liabilities</b>	52,236.73 CR	52,236.73	0.00	101,808.87	101,808.87	0.00
<b>Equities</b>						
3410 F/B-RESERVE FOR ENCUMBRANCES	77,651.76 CR	0.00	0.00	125,692.73	203,344.49	77,651.76 CR
3456 FUND BALANCE RESERVE FOR ITM	0.00	0.00	0.00	0.00	0.00	0.00
3490 FUND BALANCE UNRESERVED	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Equities</b>	77,651.76 CR	0.00	0.00	125,692.73	203,344.49	77,651.76 CR
<b>Operating</b>						
3610 EXPENDITURE CONTROL	102,226.22	0.00	0.00	111,572.47	9,346.25	102,226.22
3620 REVENUE CONTROL	542,681.79 CR	0.00	162,406.07	0.00	705,087.86	705,087.86 CR
3630 BALANCE SHEET CONTROL	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Operating</b>	440,455.57 CR	0.00	162,406.07	111,572.47	714,434.11	602,861.64 CR
<b>Budgetary</b>						
3510 APPROPRIATIONS CONTROL	348,953.00 CR	0.00	0.00	0.00	348,953.00	348,953.00 CR

208 MEASURE S DISTRICT SALES TAX

Account Number	Beginning Balance	Debits	Credits	YTD Debits	YTD Credits	Balance
<b>Budgetary</b>						
3520 ESTIMATED REVENUES	0.00	0.00	0.00	0.00	0.00	0.00
3530 ENCUMBRANCES	77,651.76	0.00	0.00	203,344.49	125,692.73	77,651.76
3540 BUDGETARY FUND BALANCE	348,953.00	0.00	0.00	348,953.00	0.00	348,953.00
<b>Total Budgetary</b>	77,651.76	0.00	0.00	552,297.49	474,645.73	77,651.76
<b>Assets</b>	492,692.30	162,406.07	52,236.73	714,434.11	111,572.47	602,861.64
<b>Liabilities</b>	52,236.73 CR	52,236.73	0.00	101,808.87	101,808.87	0.00
<b>Equities</b>	77,651.76 CR	0.00	0.00	125,692.73	203,344.49	77,651.76 CR
<b>Operating</b>	440,455.57 CR	0.00	162,406.07	111,572.47	714,434.11	602,861.64 CR
<b>Budgetary</b>	77,651.76	0.00	0.00	552,297.49	474,645.73	77,651.76
<b>Total MEASURE S DISTRICT SALES TAX</b>	0.00	214,642.80	214,642.80	1,605,805.67	1,605,805.67	0.00

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prct Rcvd
208 MEASURE S DISTRICT SALES TAX					
040 POLICE DEPARTMENT					
101 DISTRICT SALES TAX					
4000 REVENUES	0.00	161,718.43	701,157.43	-701,157.43	0.00
4105 SALES TAX	0.00	687.64	3,930.43	-3,930.43	0.00
4801 INTEREST INCOME	0.00	162,406.07	705,087.86	-705,087.86	0.00
Total MEASURE S DISTRICT SALES TAX					
Grand Total	0.00	162,406.07	705,087.86	-705,087.86	0.00

**Expenditure Status Report**  
City of Sanger  
3/1/2009 through 3/31/2009

208 MEASURE S DISTRICT SALES TAX

040 POLICE DEPARTMENT  
101 DISTRICT SALES TAX

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
5000 WAGES AND BENEFITS						
5110 DIRECT LABOR-REGULAR	34,839.00	0.00	0.00	0.00	34,839.00	0.00
5120 DIRECT LABOR-TEMPORARY	0.00	0.00	187.50	0.00	-187.50	0.00
5210 PERS EXPENSE	8,723.00	0.00	0.00	0.00	8,723.00	0.00
5220 SOCIAL SECURITY	2,666.00	0.00	14.35	0.00	2,651.65	0.54
5310 HEALTH INSURANCE	11,094.00	0.00	0.00	0.00	11,094.00	0.00
5320 WORKERS COMPENSATION	2,047.00	0.00	6.82	0.00	2,040.18	0.33
5340 EMPLOYEE ASSISTANCE PROGRAM	26.00	0.00	0.00	0.00	26.00	0.00
5350 FITNESS PROGRAM	117.00	0.00	0.00	0.00	117.00	0.00
5420 UNIFORM ALLOWANCE	750.00	0.00	0.00	0.00	750.00	0.00
<b>Total WAGES AND BENEFITS</b>	<b>60,262.00</b>	<b>0.00</b>	<b>208.67</b>	<b>0.00</b>	<b>60,053.33</b>	<b>0.35</b>
6000 SERVICES AND SUPPLIES						
6123 SUPPLIES-SAFETY	0.00	0.00	0.00	9,500.23	-9,500.23	0.00
6124 SUPPLIES-OTHER	500.00	0.00	104.54	0.00	395.46	20.91
6146 MINOR EQUIP-OTHER	1,800.00	0.00	1,762.31	0.00	37.69	97.91
6147 PATROL CAR UNIT EQUIPMENT	10,345.00	0.00	150.05	68,151.53	-57,956.58	660.24
6240 SVCS-LEGAL COUNSEL	500.00	0.00	825.00	0.00	-325.00	165.00
6290 SVCS-PROFESSIONAL SERVICES	8,194.00	0.00	8,193.02	0.00	0.98	99.99
<b>Total SERVICES AND SUPPLIES</b>	<b>21,339.00</b>	<b>0.00</b>	<b>11,034.92</b>	<b>77,651.76</b>	<b>-67,347.68</b>	<b>415.61</b>
7000 CAPITAL OUTLAY						
7230 MACHINERY & EQUIPMENT	165,000.00	0.00	81,132.36	0.00	83,867.64	49.17
<b>Total CAPITAL OUTLAY</b>	<b>165,000.00</b>	<b>0.00</b>	<b>81,132.36</b>	<b>0.00</b>	<b>83,867.64</b>	<b>49.17</b>
<b>Total POLICE DEPARTMENT</b>	<b>246,601.00</b>	<b>0.00</b>	<b>92,375.95</b>	<b>77,651.76</b>	<b>76,573.29</b>	<b>68.95</b>

**Expenditure Status Report**

City of Sanger

3/1/2009 through 3/31/2009

**208 MEASURE S DISTRICT SALES TAX**

**050 FIRE AND EMERGENCY SERVICES**

**101 DISTRICT SALES TAX**

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
5000 WAGES AND BENEFITS						
5110 DIRECT LABOR-REGULAR	48,780.00	0.00	0.00	0.00	48,780.00	0.00
5120 DIRECT LABOR-TEMPORARY	0.00	0.00	187.50	0.00	-187.50	0.00
5210 PERS EXPENSE	11,952.00	0.00	0.00	0.00	11,952.00	0.00
5220 SOCIAL SECURITY	3,732.00	0.00	14.35	0.00	3,717.65	0.38
5310 HEALTH INSURANCE	14,616.00	0.00	0.00	0.00	14,616.00	0.00
5320 WORKERS COMPENSATION	3,236.00	0.00	6.83	0.00	3,229.17	0.21
5340 EMPLOYEE ASSISTANCE PROGRAM	35.00	0.00	0.00	0.00	35.00	0.00
5350 FITNESS PROGRAM	156.00	0.00	0.00	0.00	156.00	0.00
5420 UNIFORM ALLOWANCE	451.00	0.00	0.00	0.00	451.00	0.00
<b>Total WAGES AND BENEFITS</b>	<b>82,958.00</b>	<b>0.00</b>	<b>208.68</b>	<b>0.00</b>	<b>82,749.32</b>	<b>0.25</b>
6000 SERVICES AND SUPPLIES						
6115 PUBLICATIONS/SUBSCRIPTIONS	500.00	0.00	1,014.02	0.00	-514.02	202.80
6124 SUPPLIES-OTHER	200.00	0.00	104.54	0.00	95.46	52.27
6240 SVCS-LEGAL COUNSEL	500.00	0.00	330.00	0.00	170.00	66.00
6290 SVCS-PROFESSIONAL SERVICES	8,194.00	0.00	8,193.03	0.00	0.97	99.99
6730 TRAINING/WORKSHOPS/MEETINGS	10,000.00	0.00	0.00	0.00	10,000.00	0.00
<b>Total SERVICES AND SUPPLIES</b>	<b>19,394.00</b>	<b>0.00</b>	<b>9,641.59</b>	<b>0.00</b>	<b>9,752.41</b>	<b>49.71</b>
9000 TRANSFERS						
9000 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total TRANSFERS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total FIRE AND EMERGENCY SERVICES</b>	<b>102,352.00</b>	<b>0.00</b>	<b>9,850.27</b>	<b>0.00</b>	<b>92,501.73</b>	<b>9.62</b>

**P.O. Accounting Report by Account #**  
City of Sanger

Account #: E 208-040-101-6123

SUPPLIES-SAFETY

P.O. #	Date	Ln#	Description	Vendor #	Vendor Name	Original Amt	Amount Owing	Status
0004925	02/09/2009	1	REM 870P 12/18IC BS SYN 7SHT	06995	PROFORCE LAW ENFORCEMENT	1,367.10	1,367.10	
		2	SUF Weapon Light FOREND REM £	06995		531.81	531.81	
		3	REM 870P 12M/18IC RS SYN PK	06995		1,342.74	1,342.74	
		4	Sales Tax	06995		282.83	282.83	
0004926	02/09/2009	1	Glock M22 40SW PST TNS 3 Mags-	06995	PROFORCE LAW ENFORCEMENT	1,287.00	1,287.00	
		2	Glock LE Tac light for Glock Pistol	06995		171.00	171.00	
		3	Sales Tax	06995		127.21	127.21	
0004927	02/09/2009	1	Colt LE M16M4/A3 C/STK 16.1 223	06995	PROFORCE LAW ENFORCEMENT	2,964.36	2,964.36	
		2	SUF Weapon Light FOREND WHT /	06995		1,073.85	1,073.85	
		3	Sales Tax	06995		352.33	352.33	
<b>Account Totals</b>						<b>9,500.23</b>	<b>9,500.23</b>	

Account #: E 208-040-101-6147

PATROL CAR UNIT EQUIPMENT

P.O. #	Date	Ln#	Description	Vendor #	Vendor Name	Original Amt	Amount Owing	Status
0004911	02/03/2009	1	Quantity of 11~	08287	EN POINTE TECHNOLOGIES	10,345.00	0.00	cancel
0004912	02/03/2009	1	Part #CF30FASJXAM~	08287	EN POINTE TECHNOLOGIES	10,546.35	0.00	cancel
		2	Part #CF-WEB301MB~	08287		1,103.94	0.00	cancel
		3	1GB CF52 CF73MK3 74G-H	08287		156.24	0.00	cancel
		4	Part #CF-VDM302U~	08287		867.57	0.00	cancel
		5	Sales Tax	08287		1,105.82	0.00	cancel
0004913	02/04/2009	1	Panasonic Toughbook 30 - Core 2 D	08287	EN POINTE TECHNOLOGIES	38,669.95	0.00	cancel
		2	Vehicle Mount Port Repl w/dual HG`	08287		4,047.78	0.00	cancel
		3	1 GB CF52 CF73MK3 74G-H	08287		572.88	0.00	cancel
		4	Panasonic DVD Multi Drive - Disk Dr	08287		3,181.09	0.00	cancel
		5	Sales Tax	08287		4,054.66	0.00	cancel

**P.O. Accounting Report by Account #**  
City of Sanger

Account # : E 208-040-101-6147

PATROL CAR UNIT EQUIPMENT

(Continued)

P.O. #	Date	Ln#	Description	Vendor #	Vendor Name	Original Amt	Amount Owing	Status
0004923	02/09/2009	1	CF30 C2D/1.6 13.3 TCH 2GB 160GI	08287	EN POINTE TECHNOLOGIES	11,503.11	11,503.11	
		2	Vehicle Mount Port Repl w/dual HG '1	08287		1,103.85	1,103.85	
		3	DVD Multi Drive CF30 for XP and V	08287		825.00	825.00	
		4	Sales Tax	08287		1,171.94	1,171.94	
0004924	02/09/2009	1	CF30 C2D/1.6 13.3TCH 2GB 160GE	08287	EN POINTE TECHNOLOGIES	42,178.07	42,178.07	
		2	Vehicle Mount port repl w/dual HG V	08287		4,047.45	4,047.45	
		3	DVD Multi Drive CF30 for Vista and	08287		3,025.00	3,025.00	
		4	Sales Tax	08287		4,297.11	4,297.11	
<b>Account Totals</b>						<b>142,802.81</b>	<b>68,151.53</b>	

Account # : E 208-040-101-7230

MACHINERY & EQUIPMENT

P.O. #	Date	Ln#	Description	Vendor #	Vendor Name	Original Amt	Amount Owing	Status
0004920	02/09/2009	1	(1)~	03487	WONDRIES FLEET GROUP	44,584.00	0.00	full
		2	Tire Tax	03487		17.50	0.00	full
		3	Warranty Settlement	03487		2,550.00	0.00	full
		4	Sales Tax	03487		3,889.95	0.00	full
<b>Account Totals</b>						<b>51,041.45</b>	<b>0.00</b>	
<b>Grand Totals</b>						<b>203,344.49</b>	<b>77,651.76</b>	