



CITIZEN'S OVERSIGHT COMMITTEE (PUBLIC SAFETY)
MINUTES
SANGER COUNCIL CHAMBERS
March 1, 2016
6:00 P.M.

A. CALL TO ORDER

The Meeting was called to order at [6:00:41 PM](#)

B. PLEDGE OF ALLEGIANCE

Committee Member Gonzales led the flag salute

C. ROLL CALL

Committee Members Present: Adams, Gonzales, Miser, Simpson, Steinhauer
Committee Members Absent: None

D. CEREMONIAL ITEMS

None

E. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Secretary Gonzales moved to approve the agenda, Committee Member Simpson seconded; all were in favor, motion carried.

F. CONSENT CALENDAR

1. SUBJECT: Minutes for February 2, 2016

Committee Member Simpson requested an amendment to the minutes on page 2 regarding the motion to approve the Budget Amendment request to include "the purchase of 4 computers for the fire department". Staff member Chamberlin stated other minor corrections had been requested and after discussion, Secretary Gonzales moved to have revised February minutes presented at the next regularly scheduled meeting for final review and approval, Vice Chair Steinhauer seconded; all were in favor, motion carried.

G. DEPARTMENT REPORT

1. SUBJECT: Measure S Budget Report for January 2016
City Manager Chapa presented the budget report for January 2016.

No public comment was received.

[6:10:05 PM](#)

2. SUBJECT: Budget Amendment for Purchase of Smeal Fire Engine

Chief Tarascou – presented the staff report requesting an affirmation, that a budget amendment in the amount of \$175,000, to increase the approved FY 2015-16 allocation for the purchase of a Smeal Fire Engine, is required and an appropriate use of Measure S funds. Chief stated that the overall total cost will be approximately \$545K.

Chairperson Adams asked if quote was done through the open bid process, Chief affirmed that it had been included on what is referred as a “piggy back” and informed the committee that once approved, the actual building of the engine could take up to 9 months.

No public comments were received.

Committee Member Simpson moved to affirm the appropriateness of the expenditure and to forward the recommendation to City Council to approve the budget amendment as requested for the purchase of the Smeal Fire engine, Vice Chair Steinhauer seconded; all were in favor, motion carried.

[6:14:18 PM](#)

3. SUBJECT: Grantee Reporting Requirements

Staff member Chamberlin presented the staff report relating to the Citizens Oversight Committees' recommendations for revising the Measure S Grantee reporting requirements.

Public Comment was received from the following:

[6:24:07 PM](#)

Dick Shephard encouraged the Committee to visit the Wilson Community Media Center which was funded through Measure S many years ago as a Rotary Project. He further stated visits should occur as often as possible. He indicated that the Media Center is busy every day and night.

Jerry Valadez, CEO of SAM Academy endorses any format for reporting and welcomes any informal visits. He further commented that he is very proud of SAM Academy results and that funding from Measure S has made a difference.

[6:27:48 PM](#)

Secretary Gonzales made the motion to forward to City Council the recommended revisions for the Measure S Grantee reporting requirements and to add that the Committee and City Staff could conduct a tour of the program up to two times each year, Committee Member Simpson seconded; all were in favor, motion carried.

4. SUBJECT: Review Robert's Rules of Order

Staff Member Chamberlin presented an informational overview of Robert's Rules of Order.

5. SUBJECT: Review Measure S Budgeting & Reporting Process

Staff Member Chamberlin presented an informational overview of Measure S Budgeting and Reporting processes.

Public Comment was received from:

Dr. Valadez commented that it would be helpful to know if there is specificity to the amount of grant funding, as currently there is no cap. He felt setting parameters would be helpful. He also commented that having unfunded allocated grants fall back into the fund balance doesn't make sense.

6. SUBJECT: Fire Department Update [7:07:59 PM](#)

Chief Tarascou provided a departmental update which included: 2 new members were recently brought on board, breathing apparatus planned for training.

The Committee asked the Chief for an update on the Firefighter training that was funded through Measure S. Chief stated that the Firefighter/Paramedic is currently on the second portion of the program and is on target for the early part of April for preceptor on the job training at the station.

7. SUBJECT: Police Department Update

Chief Rodriguez provided a departmental update which included: currently preparing for the Blossom Trail event this weekend, the Department will be receiving a \$1,000 grant check from Golden Living which they may choose to use for the Police Explorer program, reminded the Committee that in the 2015-16 budget, additional security cameras are planned to be purchased, and that the Department is working closely with HR with recruiting.

H. PUBLIC PARTICIPATION

None

I. STAFF COMMUNICATIONS

[7:15:33 PM](#)

City Manager Chapa announced and encouraged the Committee to attend the April 7th Council meeting as FM3 will be providing a presentation on the Measure S survey results.

Staff Member Chamberlin reminded the Committee that their Form 700 is due by April 1st, reviewed upcoming expiring terms, mentioned that grant applications will be accepted through Friday, the Committee affirmed Jeanne Adams will continue to serve on Internal review committee, and that at the March 17th Council meeting, The HSM Team will provide a presentation on the Strategic Plan Outreach results.

J. MATTERS INITIATED BY COMMITTEE MEMBERS

None.

L. NEXT SCHEDULED MEETING

The next meeting is scheduled for Tuesday, April 5th at 6 p.m.

M. ADJOURNMENT

Secretary Gonzales moved to adjourn, Committee Member Simpson seconded; all were in favor, the meeting was adjourned at [7:21:42 PM](#).

Minutes prepared by:

Kristina Chamberlin, Executive Assistant to the City Manager

Attest:

Tony Gonzales, Secretary
Citizen's Oversight Committee/Measure S