



***CITIZEN'S OVERSIGHT COMMITTEE (PUBLIC SAFETY)
REGULAR MEETING MINUTES
OCTOBER 3, 2017
6:00 P.M.
SANGER COUNCIL CHAMBER***

A. CALL TO ORDER

The Committee called their meeting to order at [6:01:00 PM](#).

B. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Committee Member Tony Gonzales.

C. ROLL CALL

Present: Chairperson Sue Simpson, Vice Chair Joann Mares, Secretary Jim Miser,
Committee Member Tony Gonzales

Absent: Committee Member Melissa Griggs

D. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

The Committee by motion of Committee Member Gonzales removed the July 5, 2017 and July 25, 2017 minutes from the Consent Calendar and approved the agenda as presented. The motion was seconded by Vice Chair Mares and approved by the following vote:

AYES: SIMPSON, MARES, MISER, GONZALES

NOES: NONE

ABSTAIN: NONE

ABSENT: GRIGGS

Chairperson Simpson asked that the audio recording of the July 5, 2017 and July 25, 2017 be posted so Committee Members have an opportunity to review the audio.

E. PUBLIC PARTICIPATION

Donna Bailey asked for an update on the compliance audit.

F. PRESENTATIONS

Measure S Grant Recipient Quarterly Report:

1. *Unity Estates High School Bigs Program – Big Brothers Big Sisters of Central California (“High School Bigs”)*

Danielle, Program Coordinator, presented their quarterly report. Their vision is to provide children facing adversity with strong professional support through one-on-one relationships, partnering with parents, guardians and community volunteers, to help all children achieve success in life. As of today, the program has 19 Littles and 18 Bigs with a goal of serving 20 Littles and 20 Bigs. She also provided an overview of the program.

High School Bigs had not yet received their first quarter grant payment from the City.

High School Bigs did not submit a financial report.

The Committee discussed the fact that the City is requiring invoices for grant payments resulting in delay of payments.

Member Miser said the budget and timing of payments were approved by the City Council, that there should be no need for invoices, and that checks were to be sent out in the beginning of July.

City Manager Chapa said the City budget was not adopted by the City Council until August so payments were not issued in July. After the budget was adopted in August, City Staff asked grant recipients to submit invoices. Some groups have submitted their invoice and some have not. The invoices are being processed accordingly.

Member Miser said the Council had approved funding of the non-profit groups by recommendation of the Committee in May, which predated the budget approval; therefore, payments should not have been delayed.

2. *Bigs in Blue Lunch Buddies Program – Big Brothers Big Sisters of Central California (“Bigs in Blue”)*

A representative of Bigs in Blue reported the program is in the preliminary stages and they are currently working with 10 students.

Bigs in Blue had not yet received their first quarter grant payment from the City.

Bigs in Blue did not submit a financial report.

3. *Unity Estates Community Services Program – Community Resident Services, Inc. (“CRS”)*

Natalie, Central Valley Services Director, said they have been engaging in youth activities with Unity Estates for the past 6 years. She reported that grant funds are being used to augment the current program allowing staff and volunteers to open

the program to more participants and widen the services available. She also provided an overview of the program services, activities and events, and the program's philosophy related to gang prevention. She distributed a written report indicating the number of new participants, repeating participants, and the budget outlining how funds will be used.

CRS had not yet received their first quarter grant payment from the City.

CRS did not submit a financial report.

4. Sanger Young Marines – American Legion Post 23

No member was present to provide a report.

5. Project Purple – Family Worship Center (“Project Purple”)

Liz Mendoza presented a report. She said they have been training staff for their Kids Club Mentoring Program in which they have a goal to mentor 40 kids. Other activities included community outreach with Jr. Giants, participating in National Night Out, supplying lunch for the backpack giveaway event, Kings River Back to School Night, the Suicide Prevention Workshop, partnering with the Boys and Girls Club, and are currently calendaring their block parties and movie nights.

Project Purple had received their first quarter grant payment from the City.

Project Purple did not submit a financial report.

6. StreetSMART – Boys & Girls Club of Fresno County (“StreetSMART”)

Arlene Mendoza, Director of Operations, and two other representatives provided a quarterly report. They indicated the Sanger Club has 190 members with an average daily attendance of 50 kids. StreetSMART is the Club's anti-gang program for kids between the ages of 10 to 14 years. Career Launch is the Club's paid internship program in which 28 kids were placed in internships with 5 kids receiving permanent jobs. They also provided an overview of the Club's scheduled programs including educational activities and homework assistance.

StreetSMART had received their first quarter grant payment from the City.

StreetSMART did not submit a financial report.

7. *Sanger Youth Making Positive Choices – Community Science Workshop Network, Inc. (SAM Academy)*

Dr. Jerry Valadez, CEO/President of SAM Academy, distributed a copy of their quarterly report presentation, which included the list of Measure S Youth Development Programs, 2017-18 Measure S Program Outcomes, program goals and indicators, an overview of the Community Science Workshops, and the quarterly Financial Statement. A copy of the presentation is included with these minutes as Attachment "A".

SAM Academy had received their first quarter grant payment from the City.

SAM Academy submitted a financial report.

G. CONSENT CALENDAR

1. SUBJECT: Minutes of the special meetings held on July 5, 2017 and July 25, 2017 and regular meeting held on September 5, 2017.

The Committee by motion of Committee Member Gonzales approved the minutes of the regular meeting held on September 5, 2017. The motion was seconded by Secretary Miser and approved by the following vote:

AYES: SIMPSON, MARES, MISER, GONZALES
NOES: NONE
ABSTAIN: NONE
ABSENT: GRIGGS

Vice Chair Mares made a motion that the audio recording of the July 5, 2017 and July 25, 2017 special meetings and the October 3, 2017 regular meeting be posted so Committee Members have an opportunity to review the audio prior to approving the minutes. The motion was seconded by Committee Member Gonzales and approved by the following vote:

AYES: SIMPSON, MARES, MISER, GONZALES
NOES: NONE
ABSTAIN: NONE
ABSENT: GRIGGS

H. DEPARTMENT REPORTS

1. SUBJECT: Measure S Budget, Revenue and Expenditure Reports – June 2017.

City Manager Tim Chapa presented the June 2017 reports.

2. SUBJECT: Measure S Budget, Revenue and Expenditure Reports – July 2017.

City Manager Chapa presented the July 2017 reports.

Public Comment:

Dr. Valadez provided comment regarding the structure of quarterly disbursements not aligning with the programs.

3. SUBJECT: Measure S Budget, Revenue and Expenditure Reports – August 2017.

City Manager Chapa presented the August 2017 reports.

4. SUBJECT: Purchase of Cellebrite Data Extraction Equipment.

The Committee by motion of Committee Member Gonzales affirmed that the expenditure of \$9,900 for the purchase of Cellebrite data extraction equipment and software is an appropriate use of Measure S funds. The motion was seconded by Vice Chair Mares and approved by the following vote:

AYES: SIMPSON, MARES, MISER, GONZALES
NOES: NONE
ABSTAIN: NONE
ABSENT: GRIGGS

5. SUBJECT: Police Department Update.

Police Chief Rodriguez provided an update; the Department is fully staffed with 37 officers.

Police Officer Cynthia Trevino provided a quarterly report of the G.R.E.A.T. program. The Program began in Arizona in 1991 and is reaching to Central America, training police officers, school resource officers, and gang units to teach students about bullying, drug abuse, crime and violence. She is teaching 15 classes to 4th grade students and 16 classes to 6th grade students. Participating students are provided with a handbook and supplies, which are funded by the Program.

6. SUBJECT: Fire Department Update.

Fire Chief Tarascou provided an update; coffee with the Chief will take place on October 11th; the Annual Public Safety Open House will be held on Saturday, October 14th from 12 noon to 4:00 pm; the fire engine is near completion.

I. STAFF COMMUNICATIONS

None.

J. MATTERS INITIATED BY COMMITTEE MEMBERS

Chairperson Simpson commented on her concern with Thursday's City Council Agenda and potential destruction of documents given the Committee is currently going through an audit.

Secretary Miser said he was disappointed that the Measure S grant recipients were paid late and the need for invoices.

Dr. Jerry Valadez commented on the how his organization was impacted due to the late payment.

K. NEXT SCHEDULED MEETING

1. The next meeting is scheduled for Tuesday, November 7, 2017 at 6 p.m.
2. City Council meetings are held on the first and third Thursday of each month.
The next regularly scheduled City Council meetings will be held October 5, 2017 and October 19, 2017.

L. ADJOURNMENT

Being no further business the Committee adjourned their meeting at [7:50:20 PM](#).