



**CITIZEN'S OVERSIGHT COMMITTEE (PUBLIC SAFETY)
SANGER COUNCIL CHAMBER**

**Minutes
May 2, 2017
6:00 P.M.**

A. CALL TO ORDER

The meeting was called to order at [6:03:49 PM](#).

B. PLEDGE OF ALLEGIANCE

Secretary Gonzales led the flag salute.

C. ROLL CALL

Present: Chairperson Jeanne Adams, Vice Chair Sue Simpson, Secretary Tony Gonzales, Committee Member James Miser, Committee Member Joann Mares.

Absent: None

D. PUBLIC PARTICIPATION

No public comment.

E. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

The Committee by motion of Member Mares approved the agenda as presented. The motion was seconded by Member Miser and approved by the following vote:

AYES: Gonzales, Simpson, Adams, Mares, Miser
NOES: None
ASBTAIN: None
ABSENT: None

F. CONSENT CALENDAR

1. **SUBJECT:** APPROVED - Minutes for the regular meeting held on April 4, 2017.
2. **SUBJECT:** APPROVED - Cancellation of the July Regular Meeting and Setting a Special Meeting.
The Citizen's Oversight Committee cancelled the July 4, 2017 regular meeting due to the 4th of July Holiday and set a special meeting on Wednesday, July 5, 2017.

The Committee by motion of Vice Chair Simpson approved the items on the Consent Calendar. The motion was seconded by Committee Member Mares and approved by the following vote:

AYES: Gonzales, Simpson, Adams, Mares, Miser.
NOES: None
ABSTAIN: None
ABSENT: None

G. DEPARTMENT REPORTS

1. **SUBJECT:** REVIEWED - Measure S Budget, Revenue and Expenditure Reports-March 2017.

City Manager Tim Chapa provided an overview of the Measure S Budget, Revenue and Expenditure Report of March 2017. A copy of the report is included with these minutes as Attachment A.

2. **SUBJECT:** Compliance Audit Firms.

The Citizen's Oversight Committee discussed providing names of audit firms to be included in the Request for Proposals process for Compliance Auditing Services. Before the meeting, Committee Member Miser provided four names.

The Committee by motion of Vice Chair Simpson approved the audit firms provided by the Committee. The motion was seconded by Committee Member Miser and approved by the following vote:

AYES: Gonzales, Simpson, Adams, Mares, Miser
NOES: None
ABSTAIN: None
ABSENT: None

3. **SUBJECT:** Measure S Gang Prevention/Intervention Grant Applications.

The Citizen's Oversight Committee discussed the recommendations made by the Internal Review Committee to grant Measure S funds to support gang prevention/intervention programs. Chairperson Adams allowed each organization ten minutes to present on their programs/organizations.

Public Comment:

Mike Montelongo stated money is supposed to be used for police and fire only. He encouraged the Committee to make a decision about the non-profits after an audit has been done. He also asked if each organization was being verified as a non-profit through the State of California.

Cheryl Senn encouraged all the Committee Members to attend the events to check out the organization they are funding.

Christine Erickson stated she is active with SAM Academy and she believes SAM is an investment for the Sanger Community and its safety.

The Committee by motion of Committee Member Mares approved the recommendation of the Internal Review Committee to grant Measure S funds to support gang prevention/intervention programs as follows:

• Big Brothers Big Sisters (Unity Estates Bigs Program)	\$4,361
• Big Brother Big Sisters (Bigs in Blue Lunch Program)	\$2,746
• Community Resident Services, Inc. (Unity Estates)	\$21,450
• Young Marines	\$8,000
• Police Department GREAT Program	\$86,029
• Project Purple	\$13,897
• Boys and Girls Club	\$12,445
• Community Science Network Project (SAM Academy)	\$43,623

The motion was seconded by Vice Chair Simpson and approved by the following vote:

AYES: Gonzales, Simpson, Adams, Mares, Miser
NOES: None
ABSTAIN: None
ABSENT: None

4. SUBJECT: Police Department Update.

Police Chief Silver Rodriguez provided an update which included an overview about the child seat inspection at the City Hall parking lot in which 40 cars were present and 16 car seats were provided free of charge. The Department is now one position away from being fully staffed.

5. SUBJECT: Fire Department Update.

Fire Chief Greg Tarascou provided an update which included they are currently in the process of hiring one position (general fund) within the next two weeks. They are also working on getting the fire engine here before the summer. Per Vice Chair Simpson's request, Chief Tarascou also provided an update on a gas leak earlier in the day.

I. STAFF COMMUNICATIONS

City Manager Chapa provided a response to a question posed by the Committee. In 2013-14, the Police Dispatch contract with FSO was moved to Measure S. In the following fiscal year, after some debate and discussion, the contract was put back into General Fund for part of the year, and in full the year following.

City Manager Chapa provide a time frame for the compliance audit.

J. MATTERS INITIATED BY COMMITTEE MEMBERS

Chairperson Adams asked for clarification between supplement vs. supplant.

Vice Chair Simpson acknowledged City Manager Chapa for taking the time to carefully read the application and email them about any questions. Additionally, Fire Chief Tarascou was a great leader who guided two new people through the process.

K. NEXT SCHEDULED MEETING

1. The next meeting is scheduled for Tuesday, June 6, 2017 at 6 p.m.
2. City Council meetings are held on the first and third Thursday of each month.
The next regularly scheduled City Council meetings will be held May 4, 2017 and May 18, 2017.

L. ADJOURNMENT

Being no further business the Committee adjourned their meeting at [8:28:42 PM](#).

ATTACHMENT A

**City of Sanger
Measure B
Adopted Budget For FY 2016-17 and
Revenue & Expenditure Report For the Month Ended March 31, 2017**

	<u>Adopted Budget</u>	<u>Month of February</u>	<u>Year-To- Date - 66.67%</u>	<u>Percent, Year-To- Date</u>
<u>Revenue</u>				
Sales Tax	\$2,160,371	\$ 169,431	1,210,098	56.01%
Miscellaneous Income	10,000	0	0	0.00%
Interest Income	0	0	0	0.00%
Total Revenue	<u>2,170,371</u>	<u>169,431</u>	<u>1,210,098</u>	56.76%
<u>Expenditures - Police</u>				
Wages	459,731	36,608	349,693	76.09%
Overtime	75,000	2,620	42,764	57.02%
Other Benefits	245,772	16,603	144,710	58.89%
Total Wages & Benefits	<u>780,503</u>	<u>55,231</u>	<u>537,167</u>	68.82%
Services & Supplies	123,640	5,067	71,325	57.74%
Other Charges	0	0	0	N/A
Total Operating Expenditures	<u>904,043</u>	<u>60,298</u>	<u>608,493</u>	67.31%
Capital Outlay	925,994	94,597	308,219	33.29%
Gang Prevention/Intervention - Services & Supplies	125,000	0	118,438	94.75%
Total Police Expenditures	<u>1,955,037</u>	<u>164,896</u>	<u>1,035,150</u>	52.96%
<u>Expenditures - Fire</u>				
Wages	304,535	20,019	201,893	66.30%
Overtime	70,000	1,157	24,884	35.12%
Other Benefits	112,493	11,485	98,253	87.34%
Total Wages & Benefits	<u>487,028</u>	<u>32,661</u>	<u>324,731</u>	66.89%
Services & Supplies	68,958	3,857	38,528	57.89%
Other Charges	0	0	0	N/A
Total Operating Expenditures	<u>555,986</u>	<u>36,518</u>	<u>363,359</u>	65.39%
Capital Outlay	613,000	0	287,100	32.65%
Total Fire Expenditures	<u>1,168,986</u>	<u>36,518</u>	<u>650,459</u>	46.12%
Total Operating Expenditures, Capital Outlay & Gang Prevention/Intervention	<u>3,229,921</u>	<u>191,414</u>	<u>1,685,609</u>	50.14%
Net Operating Revenues (Expenditures)	<u>(1,161,650)</u>	<u>(1,982)</u>	<u>(466,511)</u>	
Fund Balance Forward from FY 2016-16	<u>3,823,750</u>		<u>3,823,750</u>	
Remaining Available Fund Balance	<u>\$2,772,100</u>		<u>\$3,488,239</u>	

At month end, there are \$6423,710 of outstanding encumbrances for capital outlay.

Revenues and expenditures shown reflect known activity through the report date on a cash basis. Typically, additional activity is accrued and recorded for four to eight weeks after the period ends.