



**CITIZEN'S OVERSIGHT COMMITTEE (PUBLIC SAFETY)
SANGER COUNCIL CHAMBERS
AGENDA
June 7, 2016
Regular Meeting – 6:00 P.M.**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. CEREMONIAL ITEMS

E. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

F. CONSENT CALENDAR

(Matters listed under consent calendar are considered routine and will be approved by one motion and one vote. There will be no separate discussion of these items unless requested by a member of the audience or a Committee Member in which case the item will be removed from the consent Calendar and considered separately.)

1. SUBJECT: Minutes for May 3, 2016 meetings
RECOMMENDATION: Approve minutes.

G. DEPARTMENT REPORTS

1. SUBJECT: Measure S Budget, Revenue, and Expenditure Report – April 2016
RECOMMENDATION: Information item.
2. SUBJECT: Cancel August 2, 2016 Citizens Oversight Committee Meeting
RECOMMENDATION: That the Citizens Oversight Committee cancel the August 2, 2016 regular meeting due to a conflict with the National Night Out Event
3. SUBJECT: Police Department Update
RECOMMENDATION: Information item.
4. SUBJECT: Fire Department Update
RECOMMENDATION: Information item.

H. PUBLIC PARTICIPATION

(This portion of the meeting is reserved for persons desiring to address the Committee on any matter not on the agenda and within the area of responsibility of the Committee. It is the policy of the Committee not to answer any questions impromptu and complaints should be referred to the City Clerk's Office. Speakers should limit their comments to five minutes.)

I. STAFF COMMUNICATIONS

1. Update on Sanger Public Safety – informational only.

J. MATTERS INITIATED BY COMMITTEE MEMBERS

K. NEXT SCHEDULED MEETING

1. The next meeting is scheduled for Tuesday, July 5, 2016 at 6 p.m.
2. City Council meetings are held on the first and third Thursday of each month. The next regularly scheduled City Council meeting will be June 16, 2016. Please note this meeting will include a Budget Hearing in which Budget Adoption is planned. Their next regular meeting is scheduled for July 7, 2016.

L. ADJOURNMENT



**CITIZEN'S OVERSIGHT COMMITTEE (PUBLIC SAFETY)
SANGER COUNCIL CHAMBERS
MINUTES
May 3, 2016
Regular Meeting – 6:00 P.M.**

A. CALL TO ORDER

The meeting was called to order at 6:01pm.

B. PLEDGE OF ALLEGIANCE

Secretary Gonzales led the pledge of allegiance.

C. ROLL CALL

Members Present: Adams, Gonzales, Miser, Simpson, Steinhauer
Members Absent: None

D. CEREMONIAL ITEMS

None

E. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Committee Member Simpson moved to approve the agenda as presented, Vice-Chair Steinhauer seconded; all were in favor, motion carried.

F. CONSENT CALENDAR

1. SUBJECT: Minutes for April 5, 2016 meeting
Secretary Gonzales moved to approve the minutes as presented, Committee Member Miser seconded; all were in favor, motion carried.

G. DEPARTMENT REPORTS

1. SUBJECT: Measure S Budget, Revenue, and Expenditure Report – March 2016

Chief Tarascou reviewed the Finance Report for March 31, 2016. Committee Member Miser commented that the report shows Police salaries at 83% and that they should be at 75%. Staff stated that they believe the overage was due to overtime expenses and confirmed that a budget amendment may be required.

Staff member Chamberlin affirmed that while approval of budget amendments are not under the authority of the Committee, the Committee had requested that staff communicate to the Committee any time any amendment went before Council.

No public comment received.

2. SUBJECT: Purchase of a Pelco CCTV System for JFK Park, Faller Park, Cesar Chavez Park, and Jenni Park

Chief Rodriguez introduced Captain Matsuzaki who then presented the staff report. Captain Matsuzaki introduced technical advisors of TelData, Inc. who were in the audience and available to answer any technical questions that the Committee should have.

Secretary Gonzales asked how many cameras are included in the quote. Captain Matsuzaki informed the committee that there will be two. Secretary Gonzales asked about warranty and service contract. Captain stated there is a one year warranty for parts and labor and that timing on service requests has been within a couple of days.

Secretary Gonzales inquired as to why there is only one bid. Captain Matsuzaki stated that they are a sole source. Secretary Gonzales asked if the City is receiving a discount, Matsuzaki stated that he is not a liberty to divulge the discount provided.

Chief Rodriguez stated that the State of Bureau Community Corrections will be contributing \$10,000 toward the project and that the funds will be received as a reimbursement after the project is completed.

Committee member Miser voiced concern with having only one bid and stated that the discount should be conveyed/divulged. Committee Member Miser also voiced concern that the equipment may be vandalized. Captain stated that the equipment is vandal deterrent.

Committee Member Simpson stated that she has viewed the current equipment in person and is amazed at the clarity of the visual/monitor and voiced an appreciation of the solar aspect of the equipment.

Chief addressed the concerns regarding the lack of multiple quotes/bids and stated that with the initial project, the Police did meet with another vendor and while the cost may have been less, the quality was not at the same level. Chief also pointed out that Pelco equipment has been set as the foundation of the system, and any expansion to the system must be compatible. That, and the relationship already established with Pelco, were two main advantages considered.

Vice-Chair Steinhauer asked the Captain to expound on his comments that since the implementation of the cameras, the Police have been receiving "other type of calls". Captain stated that they have received inadvertent calls by people sitting on their phones. He further stated that the violent calls have dissipated.

Secretary Gonzales made a statement regarding need for transparency and issues raised by the community that Measure S money is put to the best use. Gonzales stated in his opinion the equipment proposed is an excellent use of Measure S and in the long run it will probably pay for itself. He further commented that one of the most important issues regarding Measure S is to tighten up gang activity and this should help with that endeavor.

Committee Member Simpson stated that it also provides for Police Officer safety.

No public comment received.

Committee Member Miser moved that the Citizens Oversight Committee (1) Determine or affirm the purchase of a Pelco CCTV (closed circuit television) system at a cost of \$96,470.36 (for JFK, Faller, Chavez, and Jenni Parks) is an appropriate use of the Measure "S" Funds. Committee Member Simpson seconded; all were in favor, motion carried.

Discussion on determining/affirming that a budget amendment in the amount of \$96,470.36 to increase the approved FY 2015-16 allocation are appropriate uses of the Measure "S" fund followed.

Committee Miser voiced concerns regarding the Committee approving budget amendments. Vice-Chair Steinhauer stated it is not the Committee making the recommendation or governing the budget amendment.

After discussion, Committee Member Simpson moved to affirm the budget amendment relating to the Pelco equipment be forwarded to City Council, Committee Member Gonzales seconded, the motion was approved by the following vote:

AYES: Adams, Gonzales, Simpson, Steinhauer

NOES: Miser

ABSENT: None

ABSTAIN: None

3. SUBJECT: Purchase of a Pelco CCTV Surveillance System – Police Facility

Captain Matsuzaki presented the staff report. Chief Rodriguez stated that after the City Manager visited the Police Department, he suggested that an additional monitor be included in the project, which will add approximately \$4,200.

No public comment received.

Committee Member Simpson moved to affirm the request is an appropriate use of Measure S funds, Secretary Gonzales seconded, all were in favor, motion carried.

Secretary Gonzales moved to affirm that a budget amendment in the amount of \$56,744.23 to increase the approved FY 2015-16 allocation of \$51,000 is an appropriate use of Measure "S" Fund, Vice-Chair Steinhauer seconded, the motion was approved by the following vote:

AYES: Adams, Gonzales, Simpson, Steinhauer

NOES: Miser

ABSENT: None

ABSTAIN: None

4. SUBJECT: Police Department Update

Chief Rodriguez provided a department update. Informed Committee the department is busy with budget process, appreciates the support for the camera projects, provided information on the Battle of the Badge Blood Drive.

Committee Member Simpson asked if officers can access surveillance images in the cars. Chief stated not at this time, but it is something they are considering to be integrated in the future with the replacement of computers.

5. SUBJECT: Fire Department Update

Chief Tarascou gave a department update. Chief appreciates any support of the Battle of Badges, May 14th the Fire Association will host a BBQ in conjunction with the Blood Drive. Chief gave an update on the new fire engine -staff went to Nebraska to inspect prototype of the engine, and it is expected that the final inspection will occur sometime in November or December.

H. PUBLIC PARTICIPATION

Dr. Valadez addressed the committee. Valadez thanked the Committee for their support and work in keeping the community safe. Valadez stated that he would like to see more youth development, and that grant awardees are given more opportunities to report on their programs. He recommended that a Measure S logo be developed for use on flyers for programs supported by Measure S. Valadez requested that the \$26K left in the grant fund balance be allocated among those who were funded. He further requested that there be a method for Awardees to request additional funding and support throughout the year. Valadez commented that many of the kids from the East side of town and throughout the community participated in an event this last weekend at the Woman's Club.

I. STAFF COMMUNICATIONS

Staff Member Chamberlin provided an overview of the power point presentation being utilized to educate and update the public on Sanger's public safety needs.

J. MATTERS INITIATED BY COMMITTEE MEMBERS

Committee Member Miser commented that he was bothered by some of the Committee comment made at the last City Council meeting, he stated he found it sad that two committee members made statement that "we did what we thought you wanted us to do". He commented to the Committee that the Committee has no due diligence and the only thing there are charged with is to determine that items are appropriate use of Measure S.

Chief Tarascou suggested that Committee Member Miser meet with the City Manager to voice and discuss his concerns.

K. NEXT SCHEDULED MEETING

The next meeting is scheduled for Tuesday, June 7, 2016 at 6 p.m.

L. ADJOURNMENT

Committee Member Simpson moved to adjourn the meeting, Secretary Gonzales seconded; all were in favor, the meeting was adjourned at 7:24pm.



For the Meeting of: June 7, 2016

AGENDA ITEM G-1

CITY OF SANGER

REPORT TO THE CITIZEN'S OVERSIGHT COMMITTEE

To: Citizen's Oversight Committee
From: Mike Hartman, Interim Administrative Services Director/Finance Director
Subject: Measure S Budget, Revenue, and Expenditure Report
Attachments: Measure S Budget, Revenue, and Expenditure Report for April 2016

CONFLICT OF INTEREST:

None.

RECOMMENDATION:

This is not an action item. It is for informational and review purposes only.

EXECUTIVE SUMMARY:


Attached is the Measure S Budget, Revenue, and Expenditure Report for the month of April 2016. This report includes the adopted budget amounts, expenditures that have been incurred during the month and year to date, and revenues that have been received during the month and year to date. The report also includes the percentage of revenues and expenditures received/spent year-to-date. The year-to-date expenditures through April 30, 2016 are at 45.7% of the budget and revenues are at 75.51% while 83.33% of the fiscal year has elapsed. Due to normal processing times, the posting of activity is frequently about one month behind.

BACKGROUND:

The Finance Department provides this informational report to the Citizen's Oversight Committee each month.

Prepared by: 

Approved by: _____

REVIEW: City Manager: 

Finance: 

City Attorney: _____

TYPE OF ITEM:

COUNCIL ACTION: APPROVED DENIED NO ACTION

- Consent
- Info Item
- Action Item
- Department Report
- Redevelopment Agency

- Public Hearing
- Matter Initiated by a Council Member
- Other
- Continued to: _____

REASON FOR RECOMMENDATION:

The report is for informational and review purposes only.

FISCAL IMPACT:

N/A.

ALTERNATIVES:

N/A

ACTIONS FOLLOWING APPROVAL:

N/A

City of Sanger
Measure S
Adopted Budget For FY 2015/2016 and
Revenue & Expenditure Report For the Month Ended April 30, 2016

	<u>Adopted Budget</u>	<u>Month of April</u>	<u>Year-To- Date - 83.33%</u>	<u>Percent, Year-To- Date</u>
<u>Revenue</u>				
Sales Tax	\$1,846,238	\$136,200	\$1,395,654	
Miscellaneous Income				
Interest Income	2,000	0	0	
Total Revenue	<u>1,848,238</u>	<u>136,200</u>	<u>1,395,654</u>	75.51%
<u>Expenditures - Police</u>				
Wages & Benefits	484,474	49,123	455,193 ²	93.96%
Services & Supplies	102,500	561	28,482	27.79%
Other Charges	40,000	0	0	0.00%
Total Operating Expenditures	<u>626,974</u>	<u>49,684</u>	<u>483,675</u>	77.14%
Capital Outlay	412,500	0 ¹	60,252	14.61%
Gang Prevention/Intervention - Services & Supplies	<u>125,000</u>	<u>0</u>	<u>98,350</u>	78.68%
Total Police Expenditures	<u>1,164,474</u>	<u>49,684</u>	<u>642,277</u>	
<u>Expenditures - Fire</u>				
Wages & Benefits	450,764	30,470	319,092	70.79%
Services & Supplies	55,000	1,495	55,088	100.16%
Other Charges	2,500	0	1,159	46.36%
Total Operating Expenditures	<u>508,264</u>	<u>31,965</u>	<u>375,339</u>	73.85%
Capital Outlay	662,864	121 ¹	49,777	0.02%
Total Fire Expenditures	<u>1,171,128</u>	<u>32,086</u>	<u>425,116</u>	
Total Operating Expenditures, Capital Outlay & Gang Prevention/Intervention	<u>2,335,602</u>	<u>81,770</u>	<u>1,067,393</u>	45.70%
Net Operating Revenues (Expenditures)	(487,364)	54,430	328,261	
Fund Balance Forward from FY 2014/2015	<u>2,842,492</u>		<u>2,842,492</u>	
Remaining Available Fund Balance	<u><u>\$2,355,128</u></u>		<u><u>\$3,170,753</u></u>	

¹ At month end, there are \$306,206 of outstanding encumbrances for capital outlay.

² Police overtime expenditures year-to-date are \$53,684, and the budget is \$0.
If overtime expenditures were excluded, Police Wages & Benefits would be 82.88% expended at the end of the current report period.



AGENDA ITEM G-2

CITY OF SANGER

REPORT TO THE CITIZEN'S OVERSIGHT COMMITTEE

To: Chairperson and Committee Members
From: Kristina Chamberlin, Assistant to the City Manager
Subject: Cancellation of August Meeting
Attachments: None

CONFLICT OF INTEREST:

NONE.

RECOMMENDATION:

That the Citizens Oversight Committee cancel the August 2, 2016 meeting.

EXECUTIVE SUMMARY:

Each year the Police and Fire Department's sponsor and host the community-wide National Night Out Event. The event will take place on August 2, 2016 from 5:30pm to 8:30pm at the Sanger City Park. The event will fall on the same night as the regularly scheduled Citizens Oversight Committee Meetings.

REASON FOR RECOMMENDATION:

Both the Police and Fire Chiefs along with many members of each department actively participate in the event. At this time there are no time sensitive or pressing items that are anticipated that would need to be reviewed by the Committee and as such staff is recommending canceling the August meeting.

FISCAL IMPACT:

None.

Prepared by: Kristina Chamberlin, Asst. to City Manager Approved by: *Kristina Chamberlin*

REVIEW: City Manager: _____ Finance: _____ City Attorney: _____

TYPE OF ITEM:	COUNCIL ACTION:	APPROVED	DENIED	NO ACTION
<input type="checkbox"/> Consent				<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Info Item				<input type="checkbox"/> Matter Initiated by a Council Member
<input checked="" type="checkbox"/> Action Item				<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Department Report				<input type="checkbox"/> Continued to: _____
<input type="checkbox"/> Redevelopment Agency				